Univah Film Lab @ The Ion

Hosted by The Stephanie Michaels Software Company

1) Participant Guidelines

Welcome to Univah Film Lab! To keep everyone safe, happy, and productive, please follow these rules:
• Be polite & respectful to others and the space.
• Dress appropriately (school-appropriate attire; no offensive graphics).
• Keep noise levels reasonable; headphones encouraged.
• Clean up after snack time.
• Respect equipment and software.
• Follow instructions from the mentor.

Failure to follow guidelines may result in dismissal from the program.

2) Laptop & Univah Setup

• Participants must bring their own laptop.
• Univah will be installed together on Day One.
• The Ion provides tables with built-in outlets.
• Ensure laptops are updated and have at least ~2 GB free space.

3) Media Release & Consent Form

Purpose: Sessions may be photographed or recorded to document teaching and showcase student work.

Consent Statement (Parent/Guardian): I give permission for The Stephanie Michaels Software Company to photograph, film, and/or record my child during Univah Film Lab sessions. I understand these recordings may be used for educational, promotional, or social media purposes.

4) Age Range

Middle School (Grades 6–8) and High School (Grades 9–12). Students must meet the age requirements to participate.

5) Program Hours & Pick-Up Policy

• Program Hours: 3:00 PM – 7:00 PM
• Pick-up is 7:00 PM sharp. No exceptions.
• Late pick-up may result in removal from the program.

Parent/Guardian Information & Signature

Student Name:	
Parent/Guardian Name:	
Phone:	
Email:	

Signature:	
Date:	

By signing, you acknowledge and agree to the guidelines and media release above.